

**The Constitution and Bylaws
Of the Kansas City Radio Control Association**

Updated and Approved December 21, 2016

ARTICLE 1: NAME

- (1) The name of the organization shall be the Kansas City Radio Control Association, hereafter referred to as KCRC or CLUB.
- (2)

ARTICLE 2: PURPOSE

- (1) The purpose of KCRC shall be to promote radio control model aircraft flying in the greater Kansas City area for the enjoyment, recreation and education of its members. It shall be registered as a nonprofit corporation in the State of Missouri. All assets shall be used to provide and maintain the flying site at Fleming Park, MO and to promote KCRC activities.
- (2) KCRC shall operate within the limits of the Academy of Model Aeronautics (AMA) Safety Code, the AMA's annual Charter and the requirements of the Jackson County Parks and Rec., MO.

ARTICLE 3: MEMBERSHIP

- (1) A MEMBER shall be one that is fully paid in all dues and assessments of KCRC. A flying member must present proof of a current AMA membership, an annual Jackson County, Missouri Radio Control Flying Field Permit, and must meet all current FCC requirements.
- (2) A MEMBER has all the privileges of the flying field, voting and may hold office. A non-flying member is not required to belong to AMA or have a Park Pass.
- (3) A JUNIOR MEMBER shall be a close relative of a MEMBER or a person sponsored by a MEMBER, age 19 or under and must meet all the other requirements as outlined for a MEMBER. A JUNIOR MEMBER shall have full flying field and other privileges except a junior member does not have voting privileges and cannot hold office.
- (4) A FAMILY MEMBERSHIP shall include only those close family members living in the same household.

ARTICLE 4: OFFICERS

- (1) KCRC Officers shall consist of:
 - (1) President
 - (2) Vice-president
 - (3) Secretary
 - (4) Treasurer
- (2) KCRC Appointed Officers shall consist of:
 - (1) Safety Officer
 - (2) Park Liaison Officer
 - (3) Newsletter Editor
- (1) Elected Officers shall be elected for a one-year term starting October 1st of each year. Nominations for the Offices of President, Vice-president, Secretary and Treasurer shall be made at the August CLUB meeting and the election held at the September meeting. Additional nominations at the September meeting can be made. The President shall not serve more than two consecutive terms. After a two-year hiatus, a past-president can be re-elected. The Secretary and Treasurer can serve consecutive terms in the same office. The nominees with the largest number of votes shall be considered the election winners.
- (2) The Appointed Officers shall be appointed by the Board of Directors. They are to be sustained in their positions at each annual election.
- (3) Elections shall be held by secret ballot where there is more than one nomination to the same office.

ARTICLE 5: DUTIES OF THE OFFICERS

- (1) The PRESIDENT shall preside over all meetings and conduct them in a reasonably parliamentary manner. It shall be the PRESIDENT'S responsibility to review all financial and other KCRC records to be sure they are handled properly. The PRESIDENT shall be the spokesperson for KCRC in all matters pertaining to the CLUB. The PRESIDENT shall see that an inventory of the Club's property is maintained. The PRESIDENT will present a financial report of the previous years operations at the January meeting after consulting with the Board of Directors.
- (2) The VICE-PRESIDENT shall assist the PRESIDENT and as requested by the PRESIDENT shall guide and/or assist in all committee activities. The VICE-PRESIDENT shall take over the duties of the PRESIDENT in the event that the PRESIDENT is not present or unable to perform the President's duties. The VICE-PRESIDENT shall also be responsible for arranging for programs at CLUB meetings.
- (3) The SECRETARY shall record the minutes of each meeting and keep a file of all minutes, and see that the minutes are published in the monthly *Contacts* newsletter. The SECRETARY shall handle the necessary correspondence for the CLUB and report to the members at the following CLUB meeting. The SECRETARY shall maintain an inventory of CLUB property. The SECRETARY will also be the contact person with the AMA and be responsible for obtaining and renewing the AMA Charter. The SECRETARY will also be responsible for maintaining the CLUB's roster and keeping the roster up-do-date on the AMA Website. The SECRETARY will also be responsible for notifying CLUB members when their AMA memberships are due for renewal. The SECRETARY shall also make and distribute membership cards for members annually.
- (4) The TREASURER shall collect all moneys due the KCRC and make disbursements as authorized by the membership according to ARTICLE 13. The TREASURER shall give a detailed account of financial transactions at every monthly CLUB meeting. The TREASURER shall also work with the BOARD OF DIRECTORS to develop an annual financial report to be presented at each January meeting for the previous year's operations.

ARTICLE 6: BOARD OF DIRECTORS

- (1) The KCRC shall have a BOARD OF DIRECTORS consisting of the current elected and appointed officers and the President, Vice-president, Secretary and Treasurer of the immediate past administration. If the BOARD OF DIRECTORS falls below the level of 7 members, KCRC shall elect enough other members to bring the level to 7.
- (2) The management of the affairs of KCRC shall be vested in the BOARD OF DIRECTORS who shall have the responsibility to establish and administer the CLUB's policies and objectives. Official decisions may be made by a $\frac{2}{3}$ -majority vote at a BOARD OF DIRECTORS meeting.
- (3) Official decisions shall be consistent with the stated purpose and objectives of the KCRC and the AMA as set forth in these Bylaws, and where these Bylaws are not specific, vested in the sound discretion of the BOARD OF DIRECTORS.
- (4) During the month of December of each year, the BOARD OF DIRECTORS shall conduct an audit of the CLUB's financial records. The results of this audit shall be presented at the following January meeting.
- (5) The BOARD OF DIRECTORS is commissioned to develop goals and objectives for each year of KCRC operations.

ARTICLE 7: VACANCIES

- (1) Vacancies in the elected offices shall be filled by special nominations at the first regular CLUB meeting after the vacancy occurs. The results must be published in the CLUB's newsletter prior to the following CLUB meeting and must be communicated to all members either by emailed or USPS. Additional nominations and voting shall take place at the next CLUB meeting.

ARTICLE 8: DUES

- (1) MEMBER dues are payable at the October meeting and are delinquent if not paid by the February meeting. After March those who have not paid their dues will be dropped from the CLUB's roster.
- (2) The ANNUAL DUES for belonging to KCRC shall be determined by the BOARD OF DIRECTOR prior to the August CLUB meeting. At the September CLUB meeting any change in the annual dues for the new year shall be approved by a $\frac{2}{3}$ -majority vote of the membership in attendance at the meeting.
- (3) NEW Member dues shall be $\frac{1}{2}$ the annual dues if joining after July 1st.
- (4) JUNIOR MEMBERS shall be free.
- (5) FAMILY MEMBERSHIP dues shall be the Annual Dues plus \$10.00. If a family member is under the age of 19 there will be no additional charge for FAMILY MEMBERSHIP dues.
- (6) Dues are non-refundable, except under extraordinary circumstances, which will be determined by the BOARD OF DIRECTORS on a case-by-case basis.

ARTICLE 9: QUORUM

- (1) In order to conduct normal CLUB business, a quorum of 25% of the membership must be present at a regular or any specially called meeting.

ARTICLE 10: VOTING

- (1) All voting issues subject to a membership vote must be passed by a simple majority of members present unless a greater majority for a specific issue is required elsewhere in this CONSTITUTION AND BYLAWS.

ARTICLE 11: COMMITTEES

- (1) Committees shall be named by the PRESIDENT to serve on special projects. Standing committees shall be terminated on September 30th of each year.

ARTICLE 12: AMENDMENTS

- (1) Amendments or revisions to this Constitution and Bylaws may be considered at any regular meeting of KCRC provided the members shall have been notified in writing at least 5 day prior to the date the amendment is to be considered. A $\frac{2}{3}$ -affirmative vote of all the members present at a regularly called meeting is required to pass an amendment or revision. Written absentee ballots are permitted.

ARTICLE 13: ASSESSMENTS AND DISBURSEMENTS

- (1) All members shall be responsible for payment of any assessments approved by a $\frac{2}{3}$ -majority vote of the members. The vote is to be taken at a regular KCRC meeting. Written absentee ballots are permitted. Disbursements in excess of \$250.00 above normal operating expenses shall be approved by a $\frac{2}{3}$ -majority vote of the members present at the meeting.

ARTICLE 14: MEMBER STATUS AND EXPULSION

- (1) Any members in good standing may resign their membership by giving written notice to the a CLUB officer.
- (2) If any MEMBER ceases to have the qualifications necessary for membership in the AMA, their membership in the CLUB shall be thereby deemed as “non-flying”, until such time as said MEMBER’s AMA membership is restored.
- (3) Any other unacceptable behavior by an individual MEMBER or MEMBERS, as defined by the BOARD OF DIRECTORS, becomes the responsibility of the BOARD OF DIRECTORS as stated in ARTICLE 6 of these Bylaws. Any individual may be expelled from the CLUB by a 2/3-majority vote of the BOARD OF DIRECTORS if, in the BOARD OF DIRECTORS determination, such individual willfully commits any act or omission which is a violation of any of the terms of this Constitution and Bylaws, or the rules of AMA, or which is detrimental to the CLUB, the AMA, or to model aviation.
- (4) Any MEMBER who is expelled from membership may be reinstated to membership by a 2/3 - majority vote of the BOARD OF DIRECTORS.
- (5) The BOARD OF DIRECTORS shall have the discretionary authority to ~~provide for and~~ impose disciplinary action on any CLUB MEMBER for such acts or omissions, which do not justify expulsion from membership.

ARTICLE 15: GRIEVANCE PROCEDURE (FLIGHT AND SAFETY RULES)

- (1) Purpose: The grievance procedure provides a mechanism to enforce AMA and KCRC safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the BOARD OF DIRECTORS. At least one witness who is a CLUB MEMBER is required to sign the Grievances Form. Grievance Forms are available from the BOARD OF DIRECTORS.
- (2) The BOARD OF DIRECTORS shall use its judgment in carrying out action on the following:
 - (1) A Grievance Form will be filled out and turned into the BOARD OF DIRECTORS. At least one witness who is a CLUB MEMBER is required to sign the form.
 - (2) First Violation
 - (1) Viewpoints of both complainants and accused will be considered.
 - (2) Complainant’s name will be disclosed.
 - (3) A verbal reprimand will be given to the accused by the BOARD OF DIRECTORS and this will be recorded in the BOARD OF DIRECTORS records.
 - (3) Second Violation
 - (1) Complainant’s name will be disclosed.
 - (2) The accused has the right to a written rebuttal, to be reviewed by the BOARD OF DIRECTORS.
 - (3) If the BOARD OF DIRECTORS so decides, the CLUB privileges or the accused will be suspended for 30 days.
 - (4) Written notice of this shall be issued and a copy published in the CLUB newsletter.
 - (4) Third Violation
 - (1) The BOARD OF DIRECTORS will notify the accused in writing and the CLUB members present via the the CLUB newsletter that the CLUB will vote on the expulsion of the accused at the next meeting.
 - (2) Said expulsion will last for a twelve-month minimum duration.

- (3) A member may be expelled only upon a $\frac{2}{3}$ -majority vote of the membership present at the meeting.
- (4) Voting will be by secret ballot at the regular monthly meeting.
- (5) The expelled member may reapply for membership after the expiration of the expulsion period.
- (5) The three actions will not be enforced unless they are accumulated within a twenty-four month period of time.
- (6) Any member receiving a grievance, who directs any retaliation action against the person filing the grievance, will be subject to immediate expulsion from the CLUB. This is to include threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the BOARD OF DIRECTORS.

ARTICLE 16: DISSOLUTION OF KCRC

- (1) In the event that it becomes necessary to dissolve the KCRC, it may be dissolved with a $\frac{2}{3}$ -majority vote of the total membership.
- (2) Upon dissolution of the Corporation, the BOARD OF DIRECTORS, after paying or making provisions for the payment of all the liabilities of the Corporation, shall dispose of all the assets of the Corporation to the ACADEMY OF MODEL AERONAUTICS, INC.